



# 36th ANNUAL KENAI PENINSULA SPORT, REC & TRADE SHOW

## EXHIBITOR SPACE APPLICATION

### May 5th, 6th & 7th 2023

#### EXHIBITOR INFORMATION

COMPANY NAME:		
CONTACT:		
ADDRESS:		
CITY:	STATE:	ZIP:
PHONE:	FAX:	
EMAIL:	WEBSITE:	
EXHIBITOR PRODUCTS & SERVICES:		

#### EXHIBITOR SPACE Pay in full by 12/15/2022 and receive \$40 off!

Inside Booth: \$475 Single / \$875 Double	How Many:		\$
Outside Booth: \$475 / \$225 with Indoor	How Many:		\$
Food Truck: \$475	NA		\$
3 or more booths/ Please call for Corporate rates	How Many:		
Power: \$35 per booth (Indoor Only)	Yes	No	\$
Tables: Skirted with 2 chairs - \$35 each (Indoor Only)	Yes	No	\$
Tables: Non skirted plastic with 2 chairs - FREE (Indoor Only)	Yes	No	
Would you like to be a passport stamping location? \$25	Yes	No	\$
Early Bird Discount (If paid in full by 12/01/22) -\$40.00	Yes	No	\$
Non Profit Discount: -\$25	Yes	No	\$
Total Amount (Make checks payable to the Kenai Peninsula Association of REALTORS)			\$
Deposit (If paying by credit card, this is the amount we will charge.)			\$

#### IMPORTANT INFORMATION

A minimum deposit of \$150 must accompany this application. All deposits are non-refundable. Cancellations after 3/6/2023 are also non-refundable.

Exhibitor Set Up: Times to be announced - Vendors must comply with management move in times.

All exhibitors must respect show hours. Early tear down will not be permitted.

Exhibitor to pay entire amount by April 8, 2023.

Indoor booths are 10'x8'. Outdoor booths are 20'x20'.

A \$25 doorprize is requested from each Exhibitor. Doorprizes will be announced during the show.  
Please let management know if you plan to participate with the doorprize.

Returning exhibitors have until 10/30/2022 to reserve same space. First come first served after that date.

#### BOOTH PLACEMENT REQUESTED

1st Choice:

2nd Choice:

Management will honor first choice if available.

Credit Card#:	
Expiration Date:	CVS Code:
Name on Card:	
Billing Address:	

**I am applying for booth space at the 2023 Kenai Peninsula Sport, Rec & Trade Show. I have read and agree to the terms and conditions of this contract**

Signature:	Date:	Booth Staff Badges Requested (1 - 4): <span style="color: red; font-size: small;">extra badges must be requested by 4/1/23</span>
Title:	Up to 4 free per booth - \$5.00 charge per extra badge	
Do Not Write In this Space (for Show Management Only)		
Total Owed	\$	Date Application Received:
Deposit	\$	Notes:
Payment	\$	
Balance Due	\$	

# TERMS AND CONDITIONS OF KENAI PENINSULA SPORT REC & TRADE SHOW SPACE RENTAL

## 1. USE OF SPACE:

- A. Liability - The Exhibitor is entirely responsible for the space leased and shall not injure, mar, or deface the premises. The Exhibitor agrees to reimburse the Soldotna Regional Sports Complex for any loss or damage to the premises or equipment occurring in the space leased to the Exhibitor.
- B. Aisles - The aisles, passageways, and overhead spaces remain strictly under control of the management, and no signs, decorations, advertising materials, or special exhibits will be permitted in these areas except by special written permission of the Management. All exhibits and their personnel must remain within the confines of their own space and no Exhibitor will be permitted to erect signs or display products in such a manner as to obstruct the view, occasion injury or disadvantageously affect the display of other Exhibitors.
- C. Space - The space contracted is to be used solely for the Exhibitor whose name appears on the Contract, and it is agreed that Exhibitors will not sublet or assign any portion of same without the written consent of the management. In the event Exhibitor fails to occupy or use his space or have his exhibit completed and in place before the show opens on Friday, the Exhibitor will forfeit all rights to that space, all prepaid rents, and Exhibitor will remit upon demand any rental balance owing to the management.
- D. Demonstrations - All demonstrations and/or promotional activities must be confined within the limits of the leased space. Noise resulting from demonstrations and/or promotional activities must not interfere with other Exhibitors.
- E. Restrictions - The management reserves the right to restrict or remove exhibits without refund, that may have been falsely entered, or may be deemed by the management unsuitable or objectionable, including but not limited to: noise, PA Systems, persons, animals, birds, conduct, printed matter, alcohol or other drugs, or anything of an objectionable character as deemed by the management. If there is any question, contact Kenai Peninsula Sport Rec & Trade Show management prior to the event.
- F. Offenses - Any Exhibitor or Representative of an Exhibitor committing any of the above offenses will be asked to leave the area without refund.

## 2. RULES FOR EXHIBITS

- A. All booths and decorations must concur with the Soldotna Regional Sports Complex ordinances and local fire codes. Any violation may result in the removal of any and all materials found to be in violation. Materials for booth decoration and construction must be fire retardant. Contact the Kenai Peninsula Sport Rec & Trade Show Management if you have any questions or doubts.
- B. Installation - Any special carpentry, wiring, electrical, gas, steam, water, or drainage connection shall be installed at Exhibitor's expense, and only with written approval of the Management.
- C. Licenses - Any and all City, Municipal, State, and/or Federal licenses, permits, and/or inspections required by law of any Exhibitor for sales or for the installation or operation of display, shall be obtained by the Exhibitor at his own expense prior to the opening of the show. Food vendors are required to display a current food handler's card as well as a State of Alaska business license and DEC food permit (if applicable) while serving food at the show. Food vendors are responsible for complying with all State of Alaska and City of Soldotna regulations regarding temporary food service establishments.
- D. Rights of Management – Kenai Peninsula Sport Rec & Trade Show, Kenai Peninsula Association of REALTORS® shall not be liable for any damage or expense incurred by Exhibitors in the event the show is delayed, interrupted, or not held as scheduled. If the show is not held for any reason beyond the control of the Kenai Peninsula Sport Rec & Trade Show, The Kenai Peninsula Sport Rec & Trade Show may hold any payments.
- E. Amendments - Exhibitor agrees to abide by decisions of the Management concerning all matters pertaining to the administration and success of the Show, which are not specifically stated.
- F. Attorney Fees - In the event any suit or action is brought by any party under this agreement to enforce any of its terms, it is agreed that the prevailing party shall be entitled to a reasonable attorney fee to be fixed by the trial and appellate courts.

## 3. SECURITY

We wish to provide the tightest security possible for the protection of your exhibit properties; however, neither The Kenai Peninsula Sport Rec & Trade Show or the Kenai Peninsula Association of REALTORS®, the Show Sponsors, the Soldotna Regional Sports Complex, nor their respective insurance companies are financially liable for the losses or "mysterious disappearance" of property of any kind. We recommend that all Exhibitors contact their own insurance company to confirm proper coverage of exhibit materials. The facility will be locked and secured after show hours; however, we recommend that all Exhibitors remove and/or secure valuable inventory or personal property outside of show hours. Neither Kenai Peninsula Sport Rec & Trade Show nor the Soldotna Regional Sports Complex shall be responsible for items left unattended.

## 4. LIABILITY

Neither The Kenai Peninsula Sport Rec & Trade Show, The Kenai Peninsula Association of REALTORS®, the Show Sponsors, the Soldotna Regional Sports Complex, nor any member of the above, shall be responsible for any injury, loss, or damage that may occur to the Exhibitor, an Exhibitor's employee, or the property thereof, from any cause whatsoever. Show management and their sponsors shall not be liable for failure to perform their obligations under this contract as a result of strikes, riots, acts of God, or any other cause beyond its control. **The Exhibitor, on signing this Kenai Peninsula Sport Rec & Trade Show Registration & Contract Form, expressly releases the aforementioned from any and all claims for such loss, damage, or injury.**

## 5. CANCELLATION

If the Exhibitor is unable to occupy his space for any reason, **cancellation must be made in writing to Kenai Peninsula Sport Rec & Trade show no later than March 6, of the show year.** No Exhibitor cancellation refunds will be made after March 6, of the show year.

## 6. COMPLETE AGREEMENT

This agreement contains all the terms and conditions agreed on by the parties hereto, and no other agreements, oral or otherwise, regarding the subject matter of this contract, shall be deemed to exist or to bind any of the parties hereto.

## **FOR ALL EXHIBITORS**

1. **ALL DISPLAY SPACES MUST BE MANNED ALL HOURS THE SHOW IS OPEN.**
2. **THE SHOW ENDS SUNDAY AT 5:00. NO EARLY MOVE-OUTS WILL BE PERMITTED.**
3. **INDOOR ELECTRICITY IS AVAILABLE TO EXHIBITOR BOOTHS. OUTDOOR ELECTRICAL HOOKUPS ARE NOT PROVIDED, HOWEVER EXHIBITORS MY PROVIDE THEIR OWN GENERATORS. GENERATOR NOISE MUST NOT INTERFERE WITH OTHER EXHIBITORS.**
4. **ALL ITEMS WITHIN YOUR DISPLAY SPACE MUST BE SITUATED SO AS NOT TO IMPEDE PEDESTRIAN TRAFFIC. SAFETY WITHIN YOUR SPACE IS YOUR RESPONSIBILITY.**
5. **BUSINESS LICENSES AND PERMITS MUST BE AVAILABLE TO SHOW TO OFFICIALS WHEN ASKED. IT IS YOUR RESPONSIBILITY TO CHECK WITH THE APPROPRIATE GOVERNMENT BODIES AND HAVE ALL THE REQUIRED LICENSES PRIOR TO THE SHOW.**
6. **NO SMOKING IS ALLOWED IN OR AROUND THE EXHIBITOR DISPLAY AREAS.**
7. **EXHIBITOR BOOTH AND DISPLAY AREA SETUP WILL BEGIN THURSDAY PRIOR TO THE SHOW FOR SELECT VENDORS AND AGAIN ON FRIDAY MORNING AT 8:00AM. ALL SETUP MUST BE COMPLETE PRIOR TO SHOW OPENING TO THE PUBLIC.**
8. **THE SHOW ENDS SUNDAY AT 5:00. ALL EXHIBITOR BOOTHS, DISPLAYS, AND PERSONAL PROPERTY MUST BE REMOVED FROM THE SOLDOTNA REGIONAL SPORTS COMPLEX BY 10:00 SUNDAY EVENING.**